

MANAGEMENT REVIEW FORM

The following questions must be answered to determine the applicant's ability to manage and safeguard funds. The documents described on this form do not need to be submitted; however, they must be available for review either on site or by transmission to the Indiana Office of Community and Rural Affairs should such a request be made. The Management Review Form should be filled out by the lead applicant. If the organization has a fiscal agent, the information for the fiscal agent would be provided below.

Fiscal Agent: _____

1. Has your organization received funds from Federal or other Indiana State agencies within the last five years? YES _____ NO _____

If yes, list agency, date or dates of award, and the amount awarded. _____

2. Date of your organization's fiscal year: _____

3. Date of last audit: _____

Were there material findings in the audit? YES _____ NO _____

If YES, were corrective actions taken? YES _____ NO _____

If NO, please explain: _____

4. Identify the type of accounting system of your organization:

Cash _____ Accrual _____

5. Does your organization have written:	YES	NO
Accounting procedures?	_____	_____
Personnel policies and procedures?	_____	_____
Travel policies and procedures?	_____	_____
Procurement procedures?	_____	_____
Conflict of interest policy?	_____	_____